

First Name	Last Name	County	Paid Reg	Paid Sat Nite	satnite	delegate	housing	focusbundles
Ali	Moezzi	Sacramento			Yes	Yes	Yes	
Bill	Meyers	Mendocino			No		No	
Stephanie	Schaaf	Santa Clara			Yes	Yes	No	
Skaidra	Smith-Heisters	Sonoma			No	Yes	No	
Warner S.	Bloomberg 3rd	Santa Clara			Yes	Yes	No	
Kevin	McKeown	Los Angeles			Yes	Yes	No	
Forrest	Hill	Alameda			Yes	No	No	
Linda	Piera-Avila	Los Angeles			Yes		No	
Sabrina	Aller	Orange County			Yes	No	Yes	
Jim	Barton	Sacramento			Yes	No	Yes	1
Denise	Munro Robb	Los Angeles			Yes	Yes	No	
Linda	Piera-Avila	Los Angeles			Yes	Yes	No	
Tera	Little	Los Angeles			Yes	Yes	No	
John C.	Strawn	Ventura			Yes	No	No	2
Michael S.	Wyman	Marin			Yes	No	No	
Jim	Stauffer	Santa Clara			Yes	No	No	
Cameron	Spitzer	Santa Clara			Yes	Yes	Yes	
Leticia	Anderson	San Bernardino			Yes	Yes	No	1
Christopher	Page	Ventura			Yes	No	No	
Peggy	Lewis	Sacramento			Yes	Yes	Yes	
Magali	Offerman	San Diego			Yes	Yes	No	
Deborah	Richardson	Marin			Yes	Yes	No	
Genevieve	Marcus	Los Angeles			Yes		No	

1. Delete the unnecessary fields from the data file, which are phone numbers and emails.

2. Add the registration and Saturday night payment info.

3. The 'Paid' and 'satnite' columns signal the front desk people to apply appropriate dots to the name tags. You may want to add a column for food payment if that's a separate item.

4. The 'delegate' column signals the front desk people to direct the attendee to the accreditation table after registration.

5. The 'housing' column signals the front desk people to ask the attendee if they've connected with their home stay host or housing coordinator.

6. The 'focusbundles' column signals the front desk people to ...